Online School Meals and Summer EBT Application Website

Screen by Screen

Middle Township School District

Creating a New Account

Select Language   English

LunchTime
CAFETERIA DATA MANAGEMENT

Online Free/Reduced Application Entry

Register   OR   Sign In

Demographic Information

Online Free/Reduced Account Registration

Complete the following information to set up your account.
* denotes required field

Personal Information

First Name:*

Middle Name:

Last Name:*

Name Suffix:

Last 4 SSN: *Required if Applying for School Meals Only

No SSN:

Address Information

Address:*

Address Line 2:

City:*

State:*

Zip Code:*

Contact Phone Numbers

Mobile Phone:

Home Phone:

Work Phone:

Household Information

A household member is anyone who is living with you and shares income and expenses, even if not related to you.

Household Size:*   0
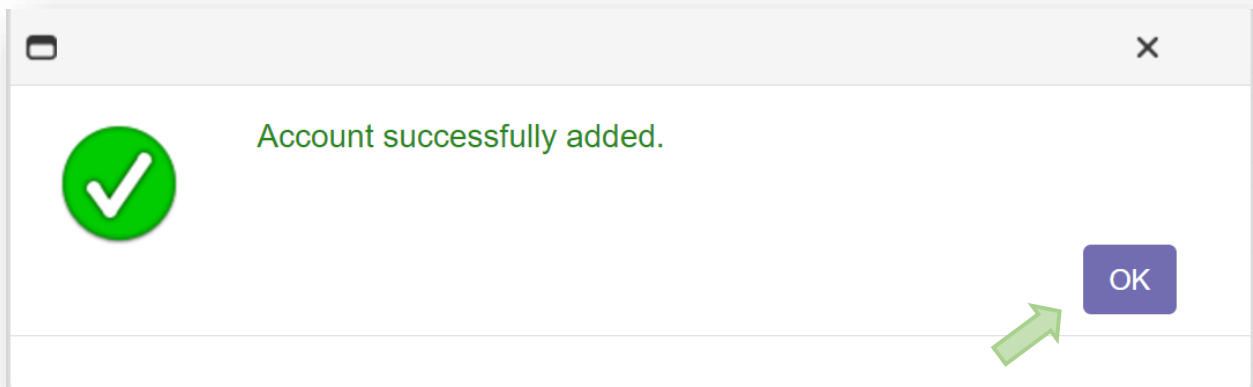
Login Information

Password must be at least 6 characters.
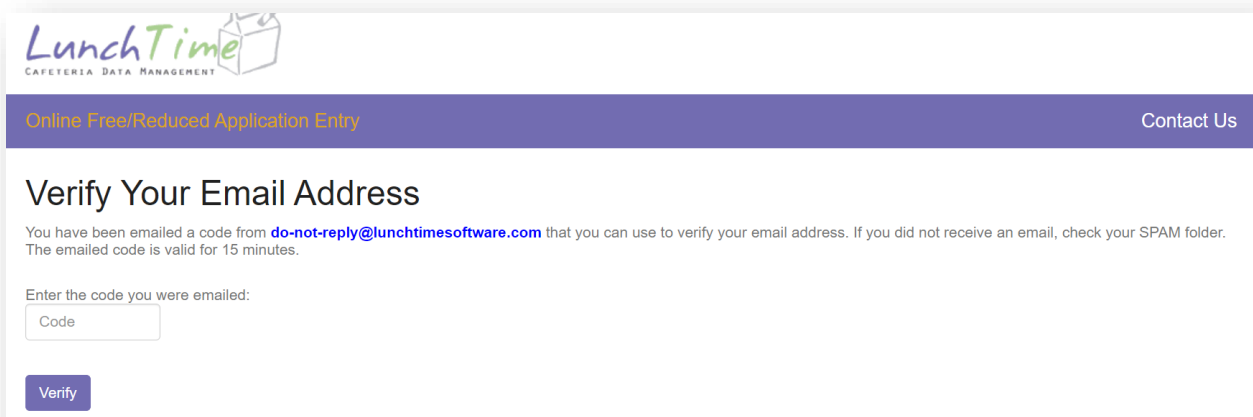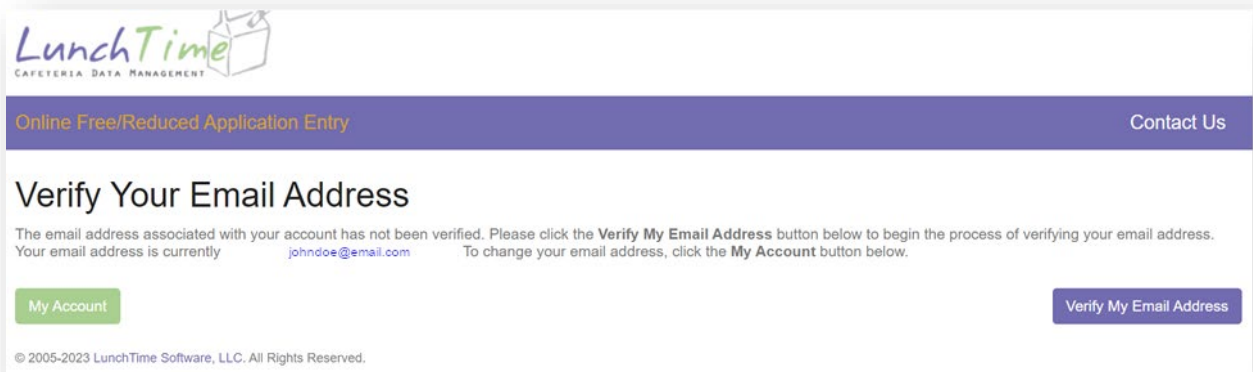
Email Address:*   username@email.com

Password:*   ••••••••••••

Confirm Password:*

Back   Register
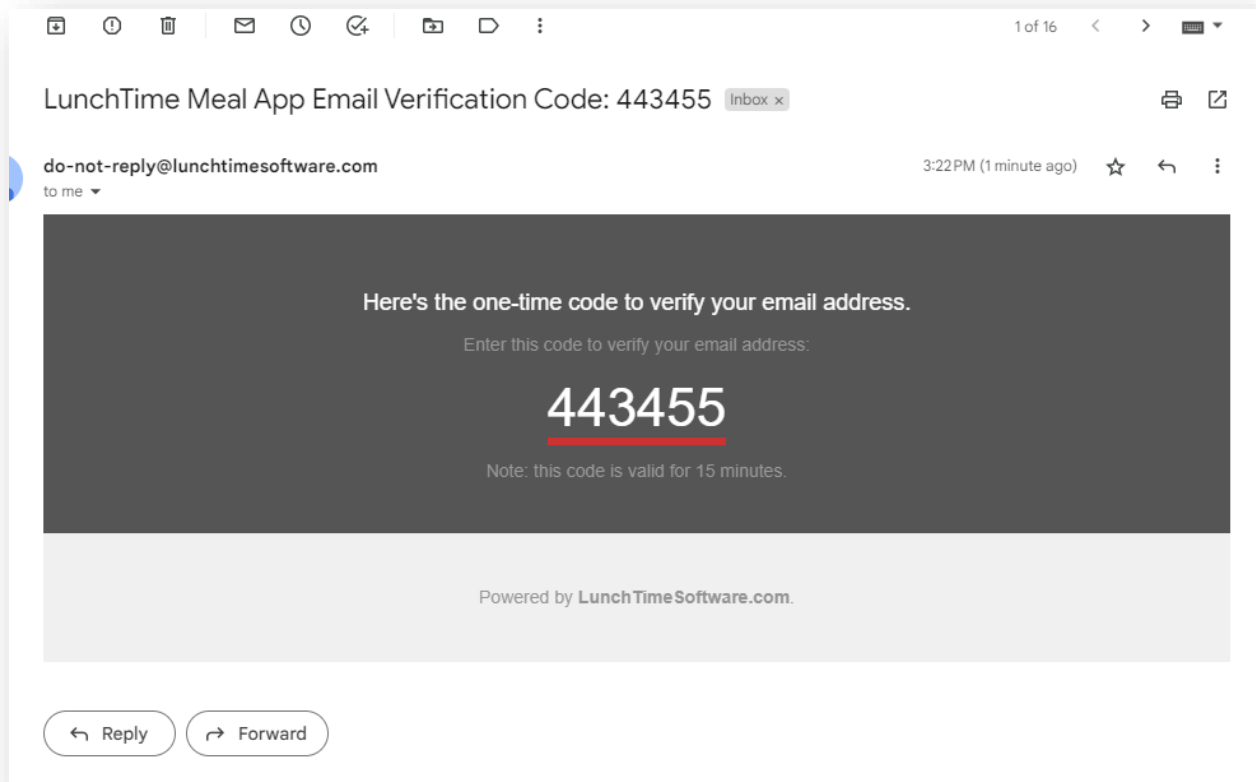
Users will be returned to the login screen. Log in to begin the verification process. An email will be sent to the email account used.
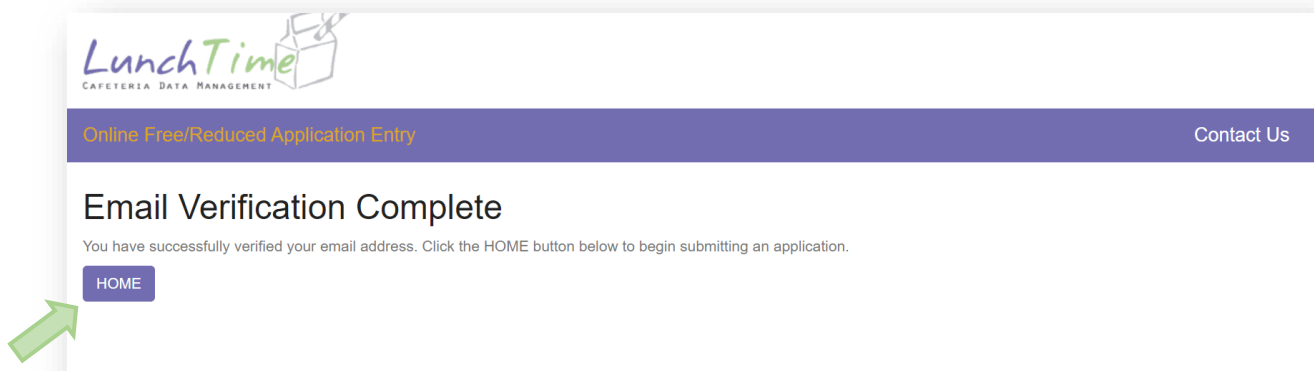

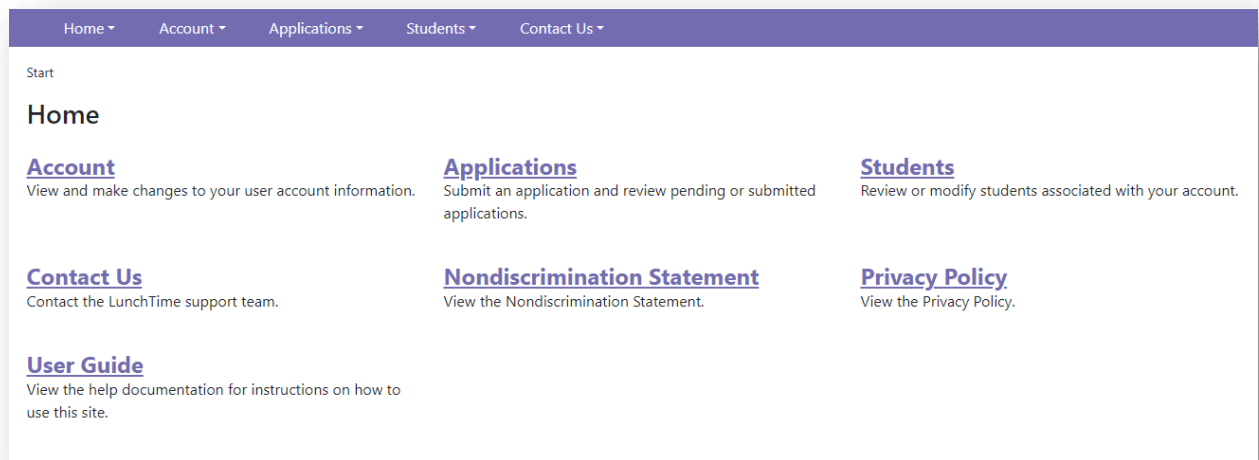Check your email for the code that was emailed to you. Enter the code on the screen.

Sample Email:

Once the correct code has been entered, the email address is verified. This process will only need to be completed once. Click the HOME button to continue.

Main Screen

Start

Home

Account
View and make changes to your user account information.

Applications
Submit an application and review pending or submitted applications.

Students
Review or modify students associated with your account.

Contact Us
Contact the LunchTime support team.

Nondiscrimination Statement
View the Nondiscrimination Statement.

Privacy Policy
View the Privacy Policy.

User Guide
View the help documentation for instructions on how to use this site.

Nondiscrimination Statement:

Start > Nondiscrimination Statement

Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

(1) mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

(2) fax: (833) 256-1665 or (202) 690-7442; or

(3) email: program.intake@usda.gov

This institution is an equal opportunity provider.

Privacy Statement:

Start > Privacy Policy

Privacy Policy

The Richard B. Russell National School Lunch Act requires that we use information from this application to see who qualifies for free or reduced price meals. We can only approve complete forms. We may share your eligibility information with education, health, and nutrition programs to help them deliver program benefits to your household. Inspectors and law enforcement may also use your information to make sure that program rules are met. Please be sure to provide the last four numbers of the Social Security number of the adult household member who signs the application. If the adult does not have one, 'Check if no Social Security Number.' Applications for a foster child do not need to list a Social Security number. Applications for children in households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF) or Food Distribution Program on Indian Reservations (FDPIR) do not need to list a Social Security number. Some children qualify for free meals without an application. Please contact your school to get free meals for a foster child, and children who are homeless, migrant, or runaway.

Close

Online Free and Reduced Application Help using Contact Form

Please complete the form and our support team will reply. Additional help is available using the User Guide

Students

Available schools will be displayed. Click on the blue SELECT to the left of your students' school.

Enter the Required information and Click on the **Search** button in the lower right.

Find Your Student

Please enter your student's information for each of the fields shown below.

School: Middle Township High School

First Name: Dorian

Last Name: Allen

Back   Search

Verify the information and Click on the blue Add to the left of your students' name.

Find Your Student

If your student is shown in the list below, click the Add link next to their name in order to add them to your account.

	Student	Grade
Add	Allen, Dorian	11

Back

You will be returned to the Your Students Page. Add additional students as needed. Click Close when done to return Home.

Applications

Your Students

Please add all students to your account before starting an application.

	Name	School District	School	Grade
Remove	Allen, Akira	Middle Township Public Schools	Middle Township High School	12
Remove	Allen, Dorian	Middle Township Public Schools	Middle Township High School	11

Add Student

Your Applications

Students that attend different school districts cannot appear on the same application.

	Eligibility	Application ID	District ID	Application Status	# Of Students	School District	Application State	Software Status
⊘ No Applications								

Close

Start New Application

Click Start New Application

Review Demographics

Complete all required fields (as indicated by *) in the Demographics Page.

Application Demographics

Complete the information below to start the process of adding a new application or editing an existing application.
* denotes required field

Application ID:	New Application
First Name:*	Jim
Middle Name:	
Last Name:*	Doe
Name Suffix:	
Last 4 SSN:	1234 *Required if Applying for School Meals Only
No SSN:	☐
Address:*	216 S Main Street
Address Line 2:	
City:*	Cape May Courthouse
State:*	NJ
Zip Code:*	80210
Mobile Phone:	
Home Phone:	
Work Phone:	

Household Information

A household member is anyone who is living with you and shares income and expenses, even if not related to you.

Household Size:*	3

Additional Applicant Information

Please check the box below if you are applying for benefits for yourself on this application. Only check this box if you are a student.

☐ I will be listed as a student on this application.

Back   Continue

This information was initially entered as part of creating an account. This page is intended for Review and Confirmation.

Assign Students

Click Add to add each student to the Application

Click Continue when done.

Special Living Situations

If the student is a Foster Child, is Homeless, is a Runaway, or is Migrant use the Modify link next to the students name to indicate these special situations.

Special Living Situations

Click the Modify link next to each student that you wish to modify their special living situation status. Special living situations include: Homeless, Migrant, Runaway, Foster Child, etc.

Application ID: 95767

	Name	School District	School	Grade	Living Situation
Modify	Allen, Dorian	Middle Township Public Schools	Middle Township High School	11	None
Modify	Allen, Akira	Middle Township Public Schools	Middle Township High School	12	None

Back   Continue

Click Continue or Update and then Continue

Special Living Situations

Indicate any special living situations that exist for the selected student.

Application ID: 95767
Student: Allen, Dorian
School: Middle Township High School
Living Situation: ☐ Foster Child
                        ☐ Homeless
                        ☐ Migrant
                        ☐ Runaway
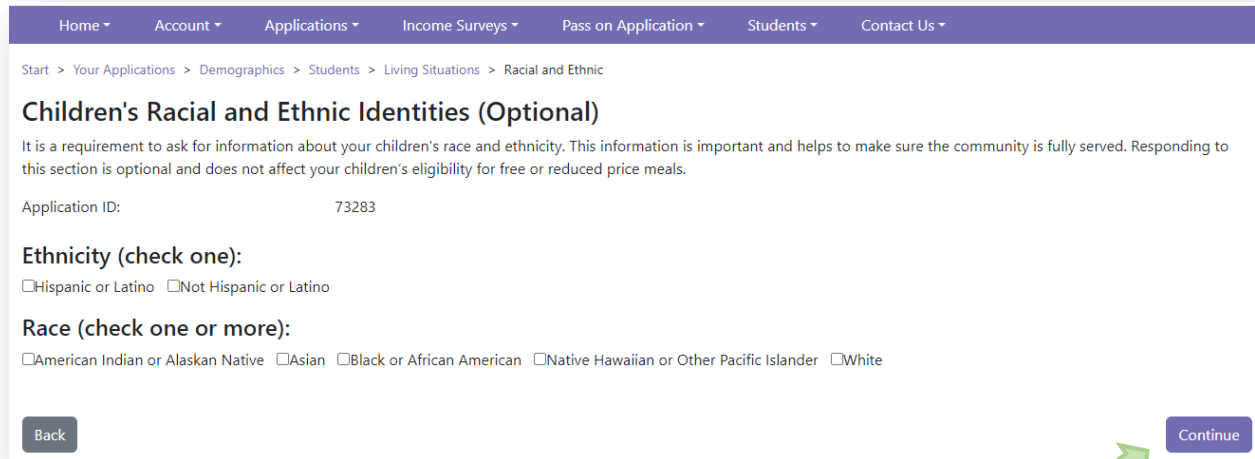
Back   Update

Children's Racial and Ethnic Identities (OPTIONAL)

Click on the appropriate boxes, and/or click Continue to skip these questions.

Assistance Programs

If a family participates in an assistance program, completion of the Household Income section is not required.

If an Assistance Program was selected, the Household Members and Income sections below will be skipped.

Household Members

Begin to enter the Household Members by clicking the **Add Household Member** button. Please include all members of the household including those with zero incomes such as young children. Note: this section is not applicable if an assistance program was selected.

Household Members

Please list all members of your household. The total number of people listed on this screen must be the same as the household size specified on the demographics screen. The applicant and student(s) have been automatically added to this list and cannot be removed.

Application ID: 95767
Household Size: 3

Name	Source
Allen, Akira	Student
Allen, Dorian	Student
Doe, Jim	Applicant

Add Household Member

Once all household members have been added, click continue to advance to the income summary page.

Back   Continue

Click Continue when all Household members are listed.

Household Income

Each Household Member is listed. For each member, click Add Income to report all income for that member.

Household Income

Please enter all income for each member of your household.

Application ID: 95767

Household Income Summary

	Name	Annual Income
Add Income	Allen, Akira	$0.00
Add Income	Allen, Dorian	$0.00
Add Income	Doe, Jim	$0.00
	Total Annual Household Income:	$0.00

Income Entries

	Name	Frequency	Type	Amount
🔴 No Income				

Child Income

Sometimes children in the household earn or receive income. Include the TOTAL income (before taxes and deductions) received by ALL children listed above.

Child Income: 0.00

Frequency: Weekly

Back   Continue

Add the first income source and click Update.

Income Detail Entry

Please complete the items below to add additional income for the selected household member.
Income is defined as Gross Income, meaning all the money you earn before taxes and other deductions are subtracted.

Application ID: 95767

Household Member: Doe, Jim

Income: 40000

Frequency:
- ○ Weekly
- ○ Every Two Weeks
- ○ Twice Per Month
- ○ Monthly
- ● Once a Year

Income Type:
- ● Work Earnings Amount
- ○ Self Employed Income
- ○ Welfare, Child Support, Alimony
- ○ Pensions, Retirement, Social Security
- ○ Other Income

Back   Update

Additional Income Sources

Continue to use the Add Income link until all sources of income have been added. Click Continue when finished.

Household Income

Please enter all income for each member of your household.

Application ID: 95767

Household Income Summary

	Name	Annual Income
Add Income	Allen, Akira	$0.00
Add Income	Allen, Dorian	$0.00
Add Income	Doe, Jim	$40,000.00
	Total Annual Household Income:	$40,000.00

Income Entries

	Name	Frequency	Type	Amount
Remove	Doe, Jim	Once a Year	Work Earnings Amount	$40,000.00

Child Income

Sometimes children in the household earn or receive income. Include the TOTAL income (before taxes and deductions) received by ALL children listed above.

Child Income: 0.00

Frequency: Weekly

Back   Continue

Other Benefits

Schools may share Information with external programs. To Opt out of programs, applicants will check the box.

For all NJ schools, the option to Opt Out of Summer EBT benefits is available.

Other Benefits

The ability to share the information entered on this application exists with the programs listed below. Please check the box next to any programs you'd like to provide the information entered on this application.

Application ID: 73284

☐Opt Out of Summer EBT benefits
If you choose to opt out of Summer EBT benefits, please check the this box. Doing so will mean you will not receive Summer EBT funds.

[Back]   [Continue]

Error Message

You may receive an error message if the total number of Household Members is not equal to the Household size indicated in the Demographics Screen. Continue to add Household Members until the total matches the Household size.

The number of household members must match the household size you specified on the demographics screen.

[Close]

Confirm Application Information

Review all the information in the Application. Use the Back button to go back to a previous section to make any necessary changes.

Confirm Application Information

Please review and verify the information shown on this page. If everything is correct, click the Submit Application button.

Application ID:	95767	Household Size:	3
Name:	Doe, Jim	Mobile Phone:	
Last 4 SSN:	1234	Home Phone:	
		Work Phone:	
Address:	216 S Main Street		
City:	Cape May Courthouse		
State:	NJ		
Zip Code:	80210		

Students on this Application

Name	School District	School	Grade	Living Situation
Allen, Dorian	Middle Township Public Schools	Middle Township High School	11	None
Allen, Akira	Middle Township Public Schools	Middle Township High School	12	None

Children's Racial and Ethnic Identities (Optional)

☐ Hispanic or Latino ☐ Not Hispanic or Latino

☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

Assistance Programs

SNAP:

TANF:

FDPIR:

Household Members

Name	Annual Income
Allen, Akira	$0.00
Allen, Dorian	$0.00
Doe, Jim	$40,000.00
Total Annual Household Income:	$40,000.00

Total Child Income:	$0.00

Close Up of Final Page Details for New Jersey
The screen shots below are just close ups of the previous screen for review

Other Benefits

☑Opt Out of Summer EBT benefits
If you choose to opt out of Summer EBT benefits, please check the this box. Doing so will mean you will not receive Summer EBT funds.

Final Confirmation

I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (confirm) the information. I am aware that if I purposely give false information, my children may lose meal and/or Summer EBT benefits, and I may be prosecuted under applicable State and Federal laws. For Summer EBT Only: I certify that I am not already receiving Summer EBT benefits in another State.

And

By checking the 'I Accept' box below, you are signing this Agreement electronically. You agree that your electronic signature is the legal equivalent of your manual signature on this Agreement. By checking 'I Accept' you consent to be legally bound by this Agreement's terms and conditions.

☐I Accept

Submit Application

Review all information. Click the "I Accept" radio button to confirm that the information provided is accurate and true to the best of your knowledge. Click the **Submit Application** button to finalize the application and submit it to the school district.

Final Confirmation

I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (confirm) the information. I am aware that if I purposely give false information, my children may lose meal and/or Summer EBT benefits, and I may be prosecuted under applicable State and Federal laws. For Summer EBT Only: I certify that I am not already receiving Summer EBT benefits in another State.

And

By checking the 'I Accept' box below, you are signing this Agreement electronically. You agree that your electronic signature is the legal equivalent of your manual signature on this Agreement. By checking 'I Accept' you consent to be legally bound by this Agreement's terms and conditions.

☐ I Accept

Back   Submit Application

A final screen will be displayed. By clicking the **Yes** button, no further editing will be permitted. Confirm that you wish to submit the application by clicking the **Yes** button.
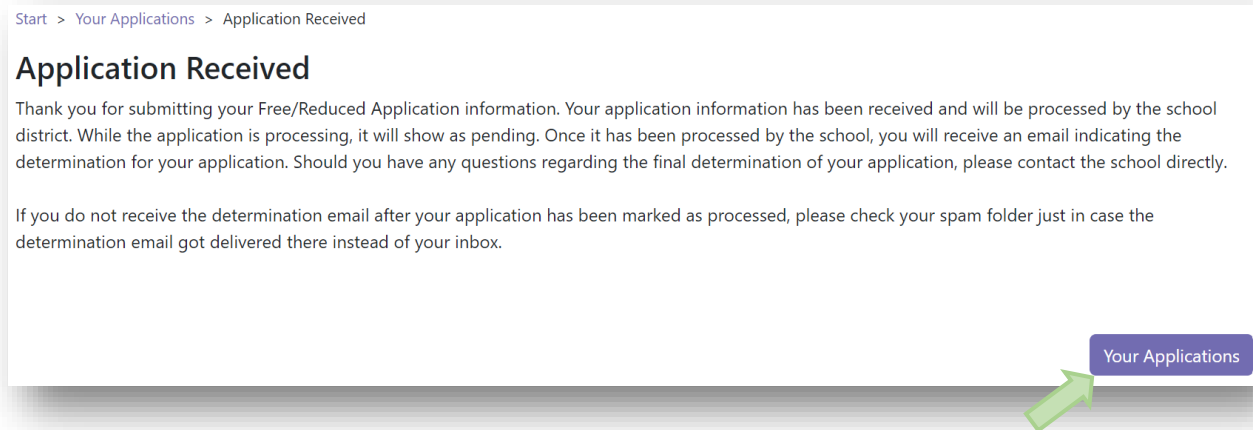
⚠ Submitting this application will transfer this information to the school district for processing. No further editing of the application will be permitted. Do you want to submit the application information now?

No   Yes

Application Received

A Thank You screen will provide details regarding the next steps. And email indicating the determination for your application should arrive withing24-48 hours. Be sure to check Spam and Junk folders if you do not see this email. Schools will also follow up with a written letter sent by Email or US Postal Services.

Application Received

Thank you for submitting your Free/Reduced Application information. Your application information has been received and will be processed by the school district. While the application is processing, it will show as pending. Once it has been processed by the school, you will receive an email indicating the determination for your application. Should you have any questions regarding the final determination of your application, please contact the school directly.

If you do not receive the determination email after your application has been marked as processed, please check your spam folder just in case the determination email got delivered there instead of your inbox.

Your Applications

Clicking the Your Application button will return you to the Applications section of the Home Page